

# Ball & Doggett

## Store person / Warehouse

- **Multiple Roles**
- **Career Development Options**
- **Brendale QLD 4500**

**Ball & Doggett** is Australia's largest distributor of paper, packaging, plastics, inks and wide format media to the graphics and communication industry. With over 100 years' of experience and distribution facilities across Australia and New Zealand, we pride ourselves on generating a supportive business culture and living our company values. Japan Pulp & Paper (OVOL) is Ball & Doggett's parent company, and has a slogan of "Paper and Beyond", which signals a strong appetite for continued growth and diversification. With its Head Office in Tokyo, OVOL has operations in 23 countries and 62 cities. It has a consolidated revenue of approx JPY 500 billion, 3,700 employees, and more than four million tonnes of product per annum.

Opportunities have been created due to an internal promotion and business growth which makes for an exciting future with a leading organisation in the paper and printing industry.

Reporting to the Operations & Administration Manager, your responsibilities include:

- Accurately pick and pack orders from specific warehouse areas to comply with customer expectations
- Allocating and retrieving goods
- Periodic stock checks
- Maintaining and operating warehouse equipment
- Continue and maintain OH&S standards
- Supporting the team in maintaining a high level of service
- General warehouse duties and housekeeping within own work environment

The successful applicant will have:

- a current forklift licence
- experienced in driving and operating forklifts
- a thorough knowledge of general warehouse duties
- a knowledge of picking, packing and preparing product for distribution and shipment
- sound interpersonal and communication skills
- the ability to work within a team environment; and
- an awareness of the importance of good housekeeping and OH&S practices

While we appreciate all applications we receive, only candidates under consideration will be contacted. Please note the successful candidate will be required to pass a National Police Check and pre-employment medical.

If this sounds like your ideal position, then submit your application along with your current resume to [recruitment@ballanddoggett.com.au](mailto:recruitment@ballanddoggett.com.au)

We will be contacting candidates progressively to arrange interviews.

Applications close 2 July 2022 so please apply as soon as possible.